

February 2 Lanesboro Council Meeting Minutes

1. Roll Call: Dan Boughton, Regina Dilello, Jason Fissel, Todd Glover, David Glidden, Colleen Wilkes Absent: Dale Rockwell
2. Also in attendance: Secretary/Treasurer Gail Hanrahan, Mayor Chris Maby
3. Action on January 2010 meeting minutes: Motion by Dan, 2nd by Colleen. Unanimous.
4. Correspondence and Resolutions:
 - a. Letter from Robert C. Edwards foundation – scholarship available for Lanesboro resident who is a senior. \$1,000 payment directly to the school which the student is enrolled, with payback if the student leaves school.
 - b. PSAB – soliciting letters of interest from councilmen for 2nd Vice President. Open grant announcement, with workshop dates, most of them in February.
 - c. Fire Dept – asking Lanesboro to participate in update to the siren. Asking each borough for \$200. ***Todd thinks that Susquehanna owns the siren, will look into the matter and provide an update at the March meeting.*** Gail will provide a copy of the letter to Todd for review.
5. Code Enforcement Report:
 - a. 8 hours total – spoke with Mrs. Abbott regarding adding a second residence to their lot in regard to sewer requirements. Review fire damage at the Cahill residence – not a total loss, fire insurance ordinance does not need to be used.
 - b. Todd has spoken with Shane – minutes
 - c. 2009 code books need to be ordered, as the 2006 books are outdated. Motion by Colleen to purchase, 2nd by Jason. ***Todd will see if they can be acquired for free prior.*** Unanimous. Dan will provide a list of those that are needed.
 - d. Letter has been sent to all residents regarding adding address numbers to their houses. Shane and Dan will be doing inspections over the coming weeks, and knocking on doors to notify residents not in compliance. Fire Dept is selling them for \$15. Todd spoke with Interstate 911 sign company – the signs can be purchased for roughly \$10 each including the lettering. They can be purchased locally from the Home Center, EK Owens, and the Fire Dept. Dan is donating his time related to this.
6. Zoning / Ordinances (approximately 15 minutes): tabled until next month.
7. Mayor's report: Chris recently attended the second meeting for municipalities interested in learning more about forming a regional police force. Chris explained that he mentioned repeatedly at the meeting that he was gathering information and did not want to participate actively until getting approval from the council. Municipalities represented at the meeting

included Hallstead, Great Bend, Great Bend Township, Oakland, Oakland Township, and Lanesboro. Oakland, like Lanesboro, was gathering information and not active involved. All in attendance at the meeting agreed that the best course of action was to appoint a board (Oakland Township Supervisor Jamie Rodriguez is the chair), and to schedule the next meeting after discussing the idea with DCED and asking them to provide the groundwork to be followed in establishing a regional police force. Chris noted that the group was overwhelmingly in support of a board (not one municipal entity) having control of the force, and that taking local politics out of the discussion would benefit all involved. Chris stated that he thinks the proper groundwork is in place to continue the possible development, and that he see the regionalization as possible way to increase the police presence in Lanesboro without costing taxpayers a huge chunk of money. With regionalization, a police officer may not be in your municipality at all times, but be on patrol throughout the participating municipalities and only a few minutes away, which is better than no coverage or a delayed response by the state police. He asked council to endorse the pursuit of learning more about regionalization, and that he would like to continue to attend the meetings. No money or contracting is involved at this time – it is simply to learn more about what the requirements are legally and financially. Once that is established, council would then need to decide if they would want to participate in the formation of a regional police force. Motion by Jason, 2nd by Regina authorizing Chris to attend meetings to learn more about regionalizing and participate in the meetings as an active representative of Lanesboro. Once the requirements are finalized on the regionalization, council will then make the choice of whether or not to participate. Unanimously carried.

8. Police report:

- a. 135 hours for the month, including 9.5 hours for Thompson and 6.5 in Oakland.
- b. Printer / fax machine donated.
- c. Mandatory updates required, to be completed in February. Cost of updates is \$178.20 for three policemen. This is the first year that municipalities were required to pay, due to a state budget line elimination.
- d. Nixle – phone alert system being implemented by the police. Police, local EMA, etc. will be able to participate.
- e. Jon would like to have a random drug test for all police, to eliminate any questions or false accusations. After discussion, idea tabled until next month so that Chris can investigate cost. Decision to be made on this and possibly all other employees.
- f. Car was damaged during a patrol – the rear bumper was damaged. If the bill were paid by Lanesboro directly, the cost would be \$700 and \$1,138 if the insurance were billed. The difference is because of what the rates are for insurance work (e.g. total replacement vs. something that can be repaired for borough work). ***Jon will have Patton take the car to Scott's in Damascus and Burman's in Gelatt for additional estimates.***

9. Streets / refuse committee:

- a. Maintenance / antiskid schedule set for the next few days
- b. Hydraulics were frozen on Saturday, but warmed up enough to use.
- c. Todd stated that PennDOT is replacing “Laneboro” sign on the Damascus road.
- d. Freddie’s has been contacted, dumpster will be emptied in the next couple of weeks. It will be moved closer to the intersection when it comes back from the recycling center.
- e. Garbage truck headlights were not working - Chuck will look at it next week.
- f. Wiring harness will be needed for the snowplow before next year.
- g. Dan will bring an estimate for the new chain drive to the March meeting.**

10. Parks & recreation committee:

- a. Nothing going on.

11. Community Center:

- a. \$250 income this month, including \$50 for rental next month.
- b. Jason put up baseboard on the front wall today, will put up the chair rail on the north wall tomorrow.
- c. Contract – Todd, Regina, and Chris will develop a draft contract for review at next month’s meeting.
- d. Todd asked for clarification, as someone asked him if taxpayer money was being used to subsidize utility bills to cover those expended when the center is provided free of charge (e.g., to student organizations, etc.). Chris and Regina explained that the Community Center is 100% self sufficient and does not / cannot use any taxpayer money to support it, nor can money be used from it to subsidize Lanesboro’s account.
- e. Regina purchased a number of items including new towels. After discussion, Chris offered to have Tiffany (his wife) embroider something on the towels, as many items have been removed. Embroidery shall read “Lanesboro Community Center”.
- f. Regina will do an inventory of what items are in the kitchen and provide a list to Todd. Todd will review inventory list after the renters have left.
- g. Outside bulbs in the back corners are out. Todd will get a price on replacement bulbs and provide update at next month’s meeting.**

Colleen left the meeting due to an emergency.

12. Bill review:

- a. Gail provided list. Council will brainstorm ways to reduce expenses early and late in the year, when the tax income is not coming in.

13. Old business – discussed throughout the meeting.

14. New Business:

- a. Investigation by US Dept of Labor for issues relating to labor laws. Nearly completed, the investigation will be completed within the next 30 days. A fine is forthcoming.
- b. Grant – 75% matching grant up to \$750 was applied for and approved in less than 2 hours. Grant will cover the majority of the purchase cost of a new laser printer and digital camera. The printer will be used primarily by Gail for billing, but can be used for other high speed printing needs. The camera will be available for use by EMA, police, and any other borough related matter requiring digital photographs.
- c. Revised Timesheet – Revised and ready for approval, immediate use. Changes partially based on guidance provided to Lanesboro by US DOL Investigator Joseph Sabol. Motion by Dan, 2nd by David to implement new timesheet, effective immediately. *Note: Chris printed and distributed 52 copies to each employee on 2/5/10.*
- d. New employee for garbage truck – motion to advertise by Jason, 2nd by David. Unanimous. Letters of interest to be submitted Monday before the next council meeting.

15. Persons requesting time on the agenda:

- a. Butch Coleman – His company owns or leases 15 or 20 quarries, with only a few open during the winter. Is always looking for future quarries to operate, due to the environmental requirements related to the quarries. His partner has owned the property in Lanesboro they are interested in developing for the last several years. His company recently hired a new engineering firm from Honesdale to work with in developing the necessary permits to open a quarry. Butch stressed that he and his company want to do things the right way and are upfront with all of their business dealings. Butch's company works in specialty stone, doing over 35 different specialty stone cuts. Butch stated that his company is not in the gravel business and has no intent of getting into it. There would be 3-5 truckloads per week, with times where there would be fewer trucks. Only Butch's trucks haul from the quarry.

After a discussion, council and Butch agreed on the following:

Butch will contact the other quarry owners on the road to determine the frequency and size of the vehicles they have accessing their quarries, and then forward this information to Todd. Chris will then contact PennDOT to evaluate the roadways using this data, and make a recommendation on what needs to be done to them to ensure that no degradation occurs when the quarry trucks begin running over them.

Chris, Todd, Butch, and any other active quarry owners will then visit on how to address the cost associated with any recommended improvements.

16. Visitors (borough residents): Sandy & Jerry Benson visiting, had no comments

17. Motion for adjournment by Regina, 2nd by Dan. Unanimous.