LANESBORO COUNCIL MEETING – 9/3/07

Roll Call – Present – Regina Dilello, Robert Mireider, Bill Roberts, Stan Rockwell, Colleen Wilkes,

Absent – Mayor Chris Maby, Dan Boughton, Myles Limbert

Action on minutes of previous meeting – Accepted as written.

Correspondence – Letter from resident requesting relief from garbage & sewer billing as apartment is not rented. Letter to be sent explaining current ordinance requires charges for garbage must be paid until end of year and sewer charges remain unless sewer is capped.

Unfinished Business: Mountain Road – project on hold until current owner has hired an engineer to review what needs to be done. Brush will be cut, patching has been done. Visitor asked about the liquid calcium to keep down dust – Roberts to follow up with pricing and availability.

Wilkes voiced a concern regarding cleanup needed at the park. Debris found on the equipment, garbage bins full. Garbage collectors to be notified to pickup garbage each Saturday with normal pickup.

Police car has been ordered from Hornick Ford.

Mine permit tabled until October council meeting.

Mayor's Report, September 2007:

Carryover (tabled) items from August:

1. Update on realignment work at end of Mountain Road by Harmony Township – developed aerial map showing proposed roadway improvement, & existing and proposed right-of-way needed to construct improvements at the intersection of Mountain Road and Depot St. The improvements will allow up to a 42.5' long trailer make the maneuver without leaving the roadway. 0.21 of new right-of-way will need to be secured from property owner in order to construct. Map was emailed on 8/16/07 to Jim Kilgore (property owner), Harmony Township, Bill

Roberts, and Dan Boughton. Hardcopy (10 copies) was provided to Bill Roberts to hand out.

- 2. Driveway permit need a copy of the deed to the Soccer field to get the permit approved. Found deed from Luciana to Roberts, applied for permit using that. Will need to travel to county courthouse for copy of the Roberts/Keefer to Lanesboro deed if PennDOT rejects application.
- 3. Tri-Boro purchased a new pump, eliminating the need for ours. Tri-Boro suggested that we sell ours, as they would use their new one if they had to address something in Lanesboro anyway. Todd Glover informed Maby that Great Bend FD is in need of a pump and may be interested. Maby would like to have Great Bend FD look at it and make an offer. After discussion, council agreed it would be a good idea for Great Bend FD to look at the pump but a question was raised as to the value of the pump.
- 4. \$64k grant -signed by Bill and Dan, and returned via FedEx on 8/17/07 to the state for disbursement of the funds. The paperwork suggested that that we request the money ahead of getting bids, so the request was sent in with the paperwork. Once the paperwork gets back, will have an idea of what the requirements are regarding the use of an engineer. Most likely will need to hold a special meeting in late September to make sure the work can be done this year. Suggests that council put a notice on the door immediately announcing the need for the special meeting. After discussion, council set a special meeting for September 26, 2007 to discuss projects to be completed and requirements.
- 5. Plans are finished for the sidewalk project. The only outstanding item is the estimate. Maby would like to pursue funding options that are now available with the scenic byway designation, in addition to developing application for earlier identified sources. The research is to determine what other options are available, and will not involve any local monies. **After discussion, council agreed for Maby to pursue funding options.**
- 6. Maby would like to have a port-o-potty placed at the Park he was

told by the soccer league they could be rented for \$80/month. This would also eliminate park visitors attempting to use the facilities of nearby businesses. There is no maintenance, and is pumped out weekly or thereabouts by the provider. There is no additional cost or work required by Lanesboro, other than locating a spot for the port-o-potty to be placed. After discussion, council agreed info is needed as to the length of time needed to rent. No long term contracts to be signed. Month to month rental due to the time of year.

New Items:

- 1. Discussed possible grant with Kevin Washo of Senator Casey's office. He will be meeting with a possible grant provider on September 8. A plan set and letter explaining what has been accomplished to date was mailed to him in advance of the meeting the information will be used during his discussion with the possible grant provider.
- 2. Unless council directs otherwise, mayor is planning to discuss the new building with Oakland mayor and council, with the idea of possibly sharing the office and garage space, as Oakland is in need of a new facility as well. Sharing the building with another municipality would help tremendously in landing possible grants, and the discussion would not occur until after hearing back from Kevin about the grant mentioned previously. The purpose of meeting with Oakland is to determine their interest, if any. After discussion, council agreed for Maby to speak with Oakland as to their interest in building.
- 3. Maby will be attending a day-long scenic byways organizational meeting in Harrisburg on September 12. Purpose of the meeting is to explain the next steps, discuss funding opportunities for improvements to the scenic byways, marketing opportunities, etc. Maby is using a vacation day for the time, and would like to be reimbursed for gas. After discussion, council agreed to reimburse gas expense to Maby.
- 4. **M**aby contacted Sandra Major, who orchestrated a meeting with B&S regarding Jefferson St, held on 9/4/07 Results of meeting road to be repaired. There are options to consider such as widening existing road or

wait for road to Rt 171. Perhaps road would be built at Martel property now owned by quarry. Questions arose as to how work was to be monitored as it was not done properly previously. Also a tire wash was requested to cut down on dust. Letter to be written to Quarry and reviewed by solicitor with specs of work to be done, bonding and right of way.

- 5. 2008 Budget Maby suggests that council start planning next year's budget early, as it will likely involve many discussions. Exact sewer costs (mortgage, treatment, labor, emergency contingency escrow account, etc.) need to be documented and approved as part of budget. Maby would also like to see the adopted budget ordinance list specifically what the money will be used for. Currently, Lanesboro lists all of the tax money under a general use line item on the ordinance, although the ordinance allows specific things to be listed, such as fire protection, roads, debt reduction, etc. A meeting in late September should be set up to start the budget process. After discussion, council set date of first budget meeting 9/26/07.
- 6. In the next few weeks, Lanesboro will be receiving about \$750 for the "administrative fee" for the FEMA paperwork that was recently closed out. Last spring, council (by way of a motion voted and carried) agreed that the money would be passed on to Maby, since he did all of the paperwork on his own time. Maby would like to have this money donated instead to the Soccer Association for use toward purchasing enough fence to finish wrapping the sports field. The soccer association has an estimate of over \$1,100 to complete it, and this would be a major step in that direction. **After discussion, council agreed.**
- 7. Paperwork has started for the 2010 census and Border Annex programs. Lanesboro will need to identify volunteers for door-to-door information gathering in the coming months. It is critical that we are involved in this program, as it affects federal funding for any grants that we are chasing (sidewalk, building, DPW machinery, etc.) Rockwell & Wilkes volunteered to participate.

- 8. Jefferson pipe installation didn't occur, due to hitting ledge in the pipe trench (Stan Rockwell can provide more detail) that would require rock excavation, which is a significant cost. Maby proposes to use a pipe with a grate across the top of it, surrounded by concrete. The new pipe will outlet where the existing pipe crosses the road. There is a sketch attached to this sheet, along with some information on the pipe. There is a two to three week lead time on the pipe, and the costs shown on the sketch include delivery. Constructing this pipe will catch a majority of the water from Enos White that runs down the road. Assuming that council agrees with the plan, the cost is *not* expected to warrant putting out for bidding, according to Pennsylvania Borough Code. The council needs to identify a contractor to install, as DPW forces are not schooled in concrete work. After discussion, council tabled until discussion with contractor. Rockwell will follow up.
- 9. Maby would like to use the concrete inlet and pipe that was purchased for Jefferson Street to eliminate the ponding problem on Depot St near the intersection of Viaduct St (see attached sketch. Assuming that council agrees with the plan, the cost is *not* expected to warrant putting out for bidding, according to Pennsylvania Borough Code. The, council needs to identify a contractor to install, as DPW forces do not have the machinery to do themselves. **After discussion, council agreed more info is necessary. Rockwell will follow up.**

Visitors:

Bill Kuiper on behalf of Lanesboro Cemetery Assn. requesting a permit to erect an chain link fence(48" high). Also to install a granite sign for cemetery. Posts will have to be removed for work to be done and some Boro property will be affected. Council agreed to allow Lanesboro Cemetery Assn to go forward with work as outlined. Letter to be sent.

Paul Skasko asked for tire pickup date. Dan Boughton to follow up with landfill.

A thank-you to all who volunteered in the clean up of the Potter property.

New Business:

Although Rockwell agreed the Potter property clean up was a good idea

he questioned why we have a codes enforcer. Why wasn't this turned over

to Codes for followup and why are there are other properties not being

addressed. Shane Lewis will be notified of properties to be examined.

Roberts presented a request to purchase a laptop computer to be used for

Boro business. A grant is available to cover 75% of purchase price. An

estimated price on the computer is \$1,200.00. Council agreed to the

purchase of computer.

Adjournment: Motion by Dilello, 2nd by Wilkes