

Lanesboro Council Meeting Agenda – July 29, 2008

- 1) Call to order – on July 29, 2008
- 2) Roll Call – Dan Boughton, Regina Dilello, Bob Mireider, Dale Rockwell, Stan Rockwell, Colleen Wilkes

Also Present –Secretary / Treasurer Gail Hanrahan, Mayor Chris Maby

Absent – George Houghton,

- 3) Action on minutes of previous meeting
 - Motion by Regina to approve as presented, 2nd by Colleen. Unanimous, so carried.
- 4) Correspondence and Resolutions:
 - Letter from PA DCED denying request for more funds, but extending contract for Mountain Road (DCED contract C000029283).
 - 2 certified letters dated April 7, 2008 from BS Quarries regarding applications for DEP permits. 1st letter is for a blasting schedule / notification, 2nd letter is for removal and sale of stone.
 - Letter from DR Mitchell Permit and Licensing Services regarding DEP application for a small noncoal mining permit in Lanesboro, believed to be Kaiser's sand pit.
 - Letter dated May 26, 2008 from PennDOT District 4-0 regarding a Mountain Rd field visit with someone from Lanesboro (does not mention who). Letter states "although currently a little rough riding on the field viewed today, the large aggregate will benefit this roadway greatly by adding much needed base structure". It also suggests improvements at the Depot / Mountain intersection by shifting the intersection into the field, and states that PennDOT "would like to look at the condition of the existing pavement more thoroughly and possibly offer a less costly alternative to conventional paving". A typical section of portions of Viaduct Street, showing a realignment done years ago when the road was next to the Landry Driveway, is also included with the letter.
 - Letter dated April 4, 2008 from Wascavage Permitting regarding a DEP questionnaire for a permit to conduct a small noncoal mine operation. Area shown on map is near the Lanesboro / Harmony Township boundary on Germantown Road.
 - Letter dated June 12, 2008 from the Susquehanna County EMA office announcing a Public Assistance Seminar for County and Local Applicants on July 30, 2008. Two sessions will be held – 10:00 am to noon, and 6:30 to 8:30 pm.
 - Letter dated June 11, 2008 from COG regarding sewage planning prior to subdivision approval.
 - Permit paperwork from Codes Inspections Inc for Brad Mead residence on 91 Side Ave. Estimated construction cost is \$30,000.
 - Letter dated June 2, 2008 from Eastern Industries, updating surcharges for "unprecedented increases in asphalt cement and fuels", with costs ranging from \$11 to 13 per ton.
 - Email from SCHRA updating funding availability for the sidewalk projects – our North Main / Viaduct St project is not eligible for the Safe Routes to School funding, and if it were, "there is only 12 million statewide". The TEP funds usually used on projects like ours "will probably not be available until 2010".

- Letter dated May 16, 2008 from the Susquehanna County 911 Center. Letter requests to “please make sure that all of the roads in your municipality are posted with the correct road name”. There is also a national mandate that all road signs be brought to current standards by 2010 (reflective backgrounds) in order to continue receiving liquid fuels funds. The cost is approximately \$75 to \$100 / sign. New Street Name and Stop signs are needed at Germantown Road, Depot @ North Main, Tannery (both ends), Grove St, Depot @ Viaduct, Jefferson St, Side Ave, Barnes Ave, Grand St, and Convent St. The Stop sign at the Main St / 171 intersection were replaced with the sidewalk construction and compliant, but a new street sign needs to be installed. Speed limit signs are needed throughout Lanesboro, located just beyond each intersection, in all directions, plus spaced every 0.5 miles elsewhere (roughly 30). The approximate cost to purchase and install the signs is \$5500. Liquid fuels money can be used for this. ***After discussion, motion by Colleen, 2nd by Regina, to have Myron develop a bid package for purchase and installation of signs. Bid package to be reviewed in September, and then advertised for opening at the October meeting. Colleen will coordinate with Myron on this matter. Unanimous, so carried.***
- Letter dated May 1, 2008 from the Susquehanna County Conservation District informing Lanesboro that we are not eligible to receive grant funding (over \$110,000 available thru the conservation district), because at least one municipal or employee must be certified through a 2-day course, and we have none. The letter continues on and lists a website where you can learn more information. ***After discussion, no action was taken.***
- Received phone call from Susquehanna County EMA Office – the Notification and Resource Manual must be updated (last updated in June 2005, must be updated every 2 years). ***Maby will update with council’s approval. After discussion, council approved Maby updating the manual.***

5) Code Enforcement:

- Maby received a complaint from Lesko’s regarding loud music extremely late at night and burning of trash in yard by residents living in Potter property on the corner. Police did a follow-up meeting – the situation has since been resolved.

6) Community Center- \$550 in rentals for month.

7) Mayor’s Report:

- Multiple requests for 4th of July firework authorizations, all of which were signed. Some permits also may have been signed by council members as well (this is legal in Pa). The police then received numerous complaints about others launching fireworks not only on the 4th of July, but on the following weekends as well. Since they had no idea who had permits and who didn’t, they could not enforce anything. Maby would like to revise the Lanesboro policy and have all permits for fireworks authorized only by the police in the future. If council is agreeable to this, the revision must be made and approved by a motion. Doing this would eliminate confusion over who has permits, who doesn’t, and allow the police to monitor the situation more closely, especially on non-holiday weekends. ***After discussion, motion by Dale, 2nd by Dan to have Myron develop an ordinance. Only police shall write the permits, which will be available for nationally recognized holidays only (with approved variances). Fireworks to be used between 8:00 pm to midnight only. Permit shall be for a one-time use only. Unanimous, so carried. Dale to coordinate with Myron on this matter.***
- Police Department would like to attend the funeral for the officer in Port Dickinson – council unanimously approved.
- Discussed possibility of submitting a bid to Susquehanna regarding their police bike. Money to purchase it could come from a police item that is under budget. After a brief discussion,

council consensus is to pass on making a bid, as the only time the bike would probably be used was during Halloween.

- Announced that a grant application in the amount of \$18,000 +/- for the soccer field was approved. Items listed in the grant included curbing & sidewalk, completing the remainder of the perimeter fencing, grandstands, leveling the field, and lighting. Given the skyrocketing costs, it is likely that some of these will not be able to be installed. Maby is going to research donations, free labor, etc. to try and keep costs down. Will provide update at next meeting.
- No bids were rec'd for the police car on municibid.com. Maby would like to re-advertise, with a lower opening bid (\$1500 was the base bid). ***After discussion, council approved reposting, with a \$750 base bid, with follow-up at the September meeting.***
- Was informed by Gary Wilder that there is an issue with the 911 mapping addresses. All of Turnpike Terrace has been reassigned to the 2nd Ward of Susquehanna. Maby provided information to Myron Dewitt for processing.
- Reminded solicitor via email (cc'd council on the same) that an ordinance needs to be developed regarding the use of older buildings for storefronts and the associated ADA issues. Lanesboro needs this ordinance to be compliant with L&I rules. This will be an issue in next year's L&I audit if an ordinance is not developed.

8) Unfinished business:

- Police coverage in Great Bend – possibility of tabling until further notice at such time that gas prices stabilize. Concerns about misquotes in newspaper and having to defend the police in another town. Any decision should be made by motion and vote. ***After discussion, motion by Regina, 2nd by Dale to table this discussion indefinitely. Secretary to write a letter explaining this to Great Bend, thanking them and telling them Lanesboro may be willing to revisit this in the future when gas prices are not as volatile.***
- Floor plan of municipal offices and post office in Community Center – Two plans will be presented by Jason Fissel as a follow-up to the 7/15 meeting he had with council – all were invited but some did not attend. One layout will depict the offices and post office fronting on Main St, with the Community Center in the rear of the building. A second plan, reversing this, will also be shown, incorporating a possible layout put together by Mireider. Pros, cons, and a rough idea of doors, changes etc for each will be discussed. Also to be discussed is hiring someone to construct. ***After discussion, the layout with the community center in the rear of the building and the Post Office and municipal offices in the front of the building was chosen. Jason Fissel will be hired as a seasonal employee to construct the offices. He will provide a list of materials needed, which Lanesboro will purchase. Quotes will be secured by Bob from the Home Center, Erie Building Materials through Todd Glover, and Colwell Electric. Electric heat will be used in the Post Office to keep costs down, and to match what they have in their current office.***
- Vote on ordinance authorizing borrowing of \$50,000 to pay for Mountain Road improvements. Ordinance has been advertised and is ready for adoption. ***After discussion, motion by Colleen, 2nd by Bob to authorize George Houghton or another council member in George's absence to sign the paperwork. Unanimous, so carried.***
- Possible cul-de-sac on Jail Hill – ROW would need to be purchased, and cul-de-sac needs a minimum 50' diameter for vehicles to turn around, per standard guidelines. ***After discussion, motion by Dan, 2nd by Dale to hire a surveyor to stake out the existing right-of-way. An on-***

site meeting will follow this to determine available options so that a cost-effective decision can be made. Dale to coordinate effort of finding surveyor – Southern Tier Surveying and Joe Kempa among others to be contacted. If cost is less than \$1200, Dale is authorized to make the agreement, otherwise to be discussed at the September meeting. Unanimous, so carried.

- Jefferson St completion – Todd Schmidt of BS Quarries attended and provided an update. BS is planning to finish the work but need some assistance with the railroad. The issues that need to be resolved is the removal of the abandoned tracks, and adjusting the grade approaching the active lines. Todd feels it is important to have someone from the railroad on site while this work is being done to make sure there aren't any problems. *After discussion, Stan will contact Dick Hensel at the railroad about the matter. Maby asked Schmidt if the work will be done this year – he replied they would mobilize as soon as they could when they heard back from the railroad. Council had no further questions for Todd.*
- Mountain Road project – Engineer sent a letter to council providing a punch list of work done compared to what was in the plans for the base bid to review. The work completed to date is incomplete. Major items include the knob at the Mountain Rd / Depot intersection has yet to be removed, and the sidewalk on Main St is not as wide as it should be. Engineer estimated (via email) that approximately 70% of the work to be done is complete. *After discussion, council authorized Dale to contact Myron about putting a letter together about remainder of work to be done. In lieu of removing sidewalk on Main St and reconstructing to the 5' width indicated on the plans, the money should be used on Mountain Road. Mountain Road should be paved 100' from the intersection, and the scrub growth in the western (Kilgore side) ditch cleaned out, along with removing the knob between the roads. Maby provided Dale an extra copy of the bid plans for Myron to use. Dale to coordinate effort between Myron and the engineer, with work to be completed this fall. Gail confirmed that no bill has yet to be sent to Lanesboro. When it arrives, it will be held, and contractor will not be paid until work is complete.*

9) New business:

- Hole on Barnes Ave – a hole has opened in the pavement in Barnes Ave, above the drainage pipe that crosses underneath it. The bottom of the pipe has rotted away, and the stream (when running) is pulling material downward from around the pipe. *After discussion, council approved having Dan fill it with stone, and monitor for the remainder of the year. Maby to develop an estimate to make permanent repairs to it including replacing the pipe. This estimate will be used in assembling next year's budget, unless the problem has to be addressed beforehand.*
- Dick Consla has converted his two-family apartment into a single unit, and would like to have the billing changed. Council tentatively approved, with Shane needing to verify the change. **Maby to contact Shane about scheduling a visit and letting Gail know that it is acceptable to change the billing.**
- A representative from the Chesapeake gas company is willing to speak at an informational meeting in Lanesboro. **Colleen to coordinate – this meeting will not be held during a council meeting.**

- Possible relocation of welcome to Lanesboro sign and the cannon to area under the viaduct at the intersection of Main and 171. Second option is on Main St on the former Welch property. Tabled until next meeting.

10) Visitors:

- Dennis Martel – informed council of upcoming public hearing regarding BS Quarries on August 7, 2008. Provided flyer, and asked if council would post. Council agreed to put in the bulletin board. Wanted to know if slides and pictures could be presented at the public hearing. Council stated that they have no equipment and have project on the wall in the past. Regina noted that DEP had contacted her regarding the occupancy size of the center. Provided a copy of a geological resources (2 pages) to Stan. Also asked if minutes could be put in the Transcript – **WHAT WAS DECIDED?**
- Roland Salomon – stated he has a relative who is a geologist experienced with issues such as the rock bank overburden on Viaduct St, and is very concerned about the steepness of the bank and possible slides. He feels council has a responsibility to ask for remediation. Council noted the sight is reviewed by state regulatory agencies who monitor issues such as these.
- Other visitors included Robin Hobbs, Will Potter, Justine Ord, Fran Arthur (and daughter), Deb Dilello (and friend), Herman Moffit, Tim Tompkins, and Wayne Arthur (and wife). Questions posed by Deb Dilello were included in the discussions of Barnes Ave. Questions by the Athur's and Ords were addressed in the discussion of Mountain Road.

11) Adjournment – by Dale, 2nd by Bob to adjourn, pending a brief executive session to determine a salary for Jason Fissel. All in room were asked to leave except council and Fissel.