

## Lanesboro Council Meeting Minutes – November 4, 2008

- 1) Call to order – on November 4, 2008
- 2) Roll Call – Dan Boughton, Regina Dilello, Bob Mireider, Dale Rockwell, Stan Rockwell, Colleen Wilkes

Also Present – Secretary/Treasurer Gail Hanrahan, Mayor Chris Maby

Absent – George Houghton

- 3) Action on minutes of previous meeting
  - Motion by Bob to accept as presented, 2<sup>nd</sup> by Dale. Unanimous
- 4) Correspondence and Resolutions:
  - Letter from Susquehanna County Assessment Office – Turnpike Terrace has been reinstated to Lanesboro. Although not noted in the correspondence, this is the second time this has occurred. The first was in the mid-1970's, when a lawsuit and survey validated that it was in fact in Lanesboro.
  - Termination letter regarding rental agreement from Post Office read.
  - Letter from Susquehanna County EMA Office about the need for a local mitigation strategy. This was handled previously – council unanimously authorized a second resolution regarding the same. Needs to be delivered to EMA office no later than November 17.
  - Letter from Tri-Boro read.
  - Letter from Dean Potter read regarding his delinquent garbage and sewer accounts. Letter requested that a partial payment be accepted as payment in full. Council authorized Gail to respond this was not acceptable. After discussion, motion made by Colleen to reply that the account must be paid in full immediately. No second, motion not carried. After additional discussion, motion by Bob to have Gail send 2<sup>nd</sup> letter stating that in lieu of payment in full, 1/3 (approximately \$2000) of the bill must be paid immediately, with double payments monthly from hereon until paid in full. 2<sup>nd</sup> by Dale. Regina, Dan, and Stan for, Colleen opposed. Motion carried.
  - Resignation letter pertaining to the Local Emergency Management Coordinator read from Chris Maby. The resignation is based on state mandates that require additional certifications and time requirements, all without any reimbursement, in addition to the verbal abuse and physical threats he has received while working in this position. Copies of the letter sent to the Fire Dept. and the Susquehanna County EMA office. Resignation effective January 1, 2009. Maby reiterated the need for Lanesboro needing someone certified to fill the position, as it could affect future FEMA/PEMA assistance should another disaster occur. Motion by Dan, 2<sup>nd</sup> by Bob to advertise position immediately.
  - Other miscellaneous correspondence discussed.
- 5) Code Enforcement:
  - Council asked Jon Record to work with Shane on removing John Foote's vehicles from the Borough and Railroad right-of-way.
- 6) Community Center- \$250 in rental. Council agreed to allow Maby to try and secure a grant to make improvements to the kitchen and rear wall of the facility.

7) Mayor's Report:

- Worked on a proposed budget, discussed at a later point during the meeting.

8) Police:

- Set to come in on budget while working 10 hours per week in Lanesboro, plus 1 additional hour for each hour worked in Oakland or Thompson.
- After discussion, motion by Dale, 2<sup>nd</sup> by Regina to increase the hourly fee with Oakland and Thompson to \$35/hr. For each hour worked in either locale, one extra hour shall be added to the Lanesboro shift. The remaining funds shall be placed in an account for car expenses. Unanimously carried.

9) Unfinished business:

- Repairs to garbage truck – multiple repairs have been made to the garbage truck, coordinated by Dan. They include repairs to the fuel tank, lights, brakes, and battery housing. Some additional repairs may be needed. Council agreed to continue having Dan coordinate, since he has weekly access to the problems / maintenance of it.
- Parts for the snowplow are on, with the exception of the cutting blade, which has been ordered. Stan, Dan, and Walter Lesser are all interested in snow removal driving duties. Council agreed to authorize having them meet as a group to determine schedule. Maby asked that he be kept in the loop as for contacts when snow needs to be removed, and also that they contact Oakland asap to determine a loading procedure for the antiskid material. Maby also reminded them there may be times that Depot St (Viaduct end) needs calcium, which is Lanesboro's responsibility to put down. Lanesboro has not ordered any, and should be making arrangements to purchase what little may be needed from Susquehanna or Oakland.
- Snow removal on the parallel sidewalks by Lanesboro – The council members attending the meeting are evenly split between continuing to clean the sidewalks or not. Maby stated that he is not comfortable in casting the tie-breaking vote and asked them to revisit their opinions. The approximate cost to Lanesboro residents (part of what the local taxes are used for) is \$750 per year, which includes the manpower (\$8/hr) and fuel for the tractor. Council agreed with Maby's suggestion that perhaps a survey sent to all residents would be the best way to answer. Maby will bring a sample to the December meeting. Council agreed to continue snow removal until a decision is made, with Dan Boughton Jr. doing the removal.
- Jefferson St – Meeting was held with B&S Quarries representative Todd Schmidt). Lanesboro attendees were Stan, Bob, and Dale. Wayne Dunkel (railroad) was invited but did not attend due to prior commitments. Railroad contacted via telephone during meeting – the grade crossing does not need to be improved. Road project will stop 2' short of grade crossing. See attached letters from Stan Rockwell (dated 10/7) and Todd Schmidt (dated 10/7 and 10/23) regarding same. B&S notified Lanesboro it will not be paving this fall, in clear violation of the agreement that they signed. Discussion ensued about bonding the road, as it has become clear the agreement will not be honored. Council concerned that bonding it will eliminate the chance of it ever getting paved, as it would be cheaper for B&S to pay the bond than pave the road. This would not eliminate the water running down the road, or the mud & dust problems. Maby suggested that since paving cannot occur this late in the fall due to temperature constraints anyway, perhaps the council should consider discussing their options with an attorney specializing in this prior to making a decision. After discussion, council agreed to revisit this issue in January. Also, a meeting with the PUC will be held at the Jefferson St grade crossing on 11/7.
- Mountain Road project – work has been completed, including the partial paving of Mountain Road and removal of the knob at the end. Stan asked if council would be receptive to bonding

the road – everyone endorsed the idea. Stan to take the lead on preparing the bonding papers and present to council at an upcoming meeting. *Note: After the meeting, Maby was approached by Mr. Gruen, who asked that he be notified ahead of when Lanesboro needs to clean out the inlet on his property. Maby noted he didn't know of the work until it was complete, and that council will notify him in advance when future maintenance is scheduled.*

- Robin Hobbs turned over the keys to the Post Office – Gail will store them in an appropriate location. Stan provided a verbal ok to Kevin Walsh (USPS manager) regarding the abandonment of the lease, which was signed through 2011. Letter also provided from George Houghton to Gail, dated 5/12/08 regarding the PO issues.
- Firework ordinance – need to decide if what Myron has proposed is too much. Council has previously only agreed to time constraint (8:00 pm to midnight), police as the issuers of the permit, and keeping to national holidays except for variances approved by council. Myron has proposed something more stringent. **Tabled until December**
- Conversion of Consla rental to one-family – inspection has not yet been scheduled. Consla to contact Shane when ready.
- Bounced checks ordinance – **tabled until December**

10) New business:

- Mailboxes on sidewalks – Section 1801 of the borough code states that the sidewalks must be kept clear. After brief discussion, letter will be sent asking residents to put their mailboxes on the edge of the shoulder.
- Susquehanna River Water Trail – Stan attended a meeting on the same. Lanesboro is encouraged to develop trails, parks, access to the Susquehanna River. Grants available to assist. Consideration given for possibly developing a trail head at Luciana Park. Will do further investigation and provide feedback.
- Motion by Dan, 2<sup>nd</sup> by Regina authorizing Maby to get a permanent Large PO Box in Susquehanna.

11) Visitors (requesting time on floor):

- *No attendees*

***12) Meeting then carried over to the following Tuesday night, for the purpose of finalizing the proposed 2009 budget and to discuss a sign installation proposal.***

13) Proposed 2009 Budget (Stan, George, and Regina were absent) – Maby provided a proposed 2009 budget, which is based on this year's budget, with no tax increases. The major differences between the 2008 and proposed 2009 is no income from the Post Office, and rent of space at Gail's house for our office. The budget was reviewed line by line, with minor adjustments made (unanimously approved changes). When the proposed budget review was completed, motion by Colleen, 2<sup>nd</sup> by Dale to approve the advertising of it for adoption at the regular December meeting. Unanimously approved.

14) Sign replacement and installation – Maby received a proposal from Vacri Construction to install new signs (street, stop, dead end, and red-diamond signs) that are compliant with the upcoming changes to the MUTCD manual. The proposal was for 27 signs installed, at a price of \$4800, with installation in the next 2 to 3 weeks. Maby noted that he contacted the Sullivan County COG after

receiving a letter from them for a price, to which he did not get a response. The local COG cannot make the new retroreflective signs. After brief discussion, motion by Dan, 2<sup>nd</sup> by Colleen to authorize the sign purchase. Unanimously approved. Note: After the meeting, it was determined that 3 signs were inadvertently left off the list – they will be added to the contract. Locations as follows:

Street Sign Names (names confirmed with the Susq. County Comm. Center):

- Grand Street
- Side Avenue
- Barnes Avenue
- Depot Street (2 locations)
- Jefferson Street
- Soops Grove
- Tannery Street
- Belmont Street
- Germantown Road
- Turnpike Street
- North Main Street
- Viaduct Street

Stop sign locations:

- Grand Street
- Side Avenue
- Barnes Avenue
- Depot Street (2 locations)
- Jefferson Street
- Soops Grove
- Tannery Street
- Germantown Road

Dead end signs to be placed on both ends of Depot St, with 3 red-diamond signs placed at the very ends of the road (where it's blocked off).

15) Adjournment – motion by Bob, 2<sup>nd</sup> by Dale. Unanimous – so carried.