

12/06/2022 Lanesboro Council Meeting Minutes

1. Meeting called to order at _7.06pm_____ PM by President Dan Boughton
2. Pledge of Allegiance
3. Roll Call – D. Boughton, D. Glidden, D. Rockwell, T. Nitterour
Absent- Councilman Mike Sellitto, and Mayor Chris Maby
Also in attendance – Chief James Smith, Secretary/Treasurer Erin Jenner
4. Nov. 2022 minutes – motion to approve meeting minutes with changes by Dan, 2nd by Dave. Motion carries, approved by all.
- 5.
6. Correspondence:
 - a. Susquehanna Co Subdivision for Tarbox, plans were reviewed and approved by Council, paperwork was signed. Erin to send back to planning commission the next business day.
 - b. Tri -Boro October Meeting Minutes, Council read and discussed meeting minutes.
 - c. Tri- Boro October report- Council discussed reported and felt someone from Tri-Boro need to attend the next meeting to explain how Lanesboro is being billed.
- 7.
8. Resolutions: none
9. Police Report:
 - a. Report read and filed with these minutes
 - b. Chief Smith updated Council on Officer Katie; she will be coming back working more hours and help cover hours in the school.
10. Treasurers Report:
 - a. Read, reviewed, and recorded with these minutes
 - b. Treasurer asking to be reimbursed for Quick books subscription for payroll (\$530.00) Motion by Dan, 2nd by Dan. Motion carries approved by all.
 - c.
11. Code enforcement:
 - a. 274 Main St, 33 Main St., and 5041 Depot St update – Going to talk to Roy also speak to people with the camper on property.
 - b. General concerns - 238 Main Street (Melissa Lockwood) is now a split house. Chief Smith to investigate to see if this was true and how many sewers were on this property.
12. Visitors:
 - a. Kathy Miller from the food pantry attended the meeting to give Council an update for the food drive on December 22nd. She told Council that they would be parking a trailer in the parking lot to store the hams. And that they would be decorating the building a little for Christmas.
13. Website
 - a. Rebuild update – No updates at this time.
 - b. General issues – No updates at this time.
14. Community Center:
 - a. Community center rentals – several more have booked.
 - b. General issues – Going to need heating oil soon tank is at half. Dan said he would call and get the fuel ordered.
 - c. Sinks in both bathrooms are leaking, counter top, Dale said he would take a look at the sinks leaking in the bathrooms.

15. Sewer:

- a. Camera update – No update
- b. General issues – Dan asked Erin about the bill and address for the properties, if there was a way the billing could include the property address. Erin explained that the address on the bill go to where the residences mail is delivered or where they live some where out of state. She said there could be room for improvements in the database in Quickbooks for the property addresses.
- c. Tom asked if there was a way to see if residence's sump pumps were going into the sewer. Dan thought most house pumped into their yards.

16. Streets:

- a. Streetlight repairs update – Dan updated Council said he called in lights that were out and recalled in lights that haven't been fixed.
- b. General issues –
- c. Drainage inlet repairs- Table until next meeting
- d. Truck repairs- Dan updated Council said Chuck had parts ordered for the borough plow truck should be fixed soon.

17. Parks & Rec:

- a. General issues – none

18. Old Business:

- a. Draft 2023 budget – Adopt the budget, Dave motion to adopt the 2023 Budget, 2nd by Tom, motion carries approved by all.
- b. Adopt the tax ordinance- Dan open public hearing for the adoption of the 2023 tax ordinance at 8:24pm. No public comment was made. Hearing closed at 8:25pm. Dave motioned to approve the tax ordinance, 2nd by Tom, motion carries approved by all.
- c. Motion to set and advertise 2023 meetings. Dan motioned to set meeting dates to the first Tuesday of each month at 7:00pm at the Borough Building. 2nd by Dave, motion carries approved by all.
- d. Resignation of Solicitor and to pay balance due for services. Dale motioned to accept resignation of Solicitor and to pay the balance due for services, 2nd by Tom, motion carries approved by all. Dale said we need to start looking for a new Solicitor.
- e. Dan updated Council on the borough tractor, waiting on parts and the money from the insurance company from the claim to fix the tractor.

19. New Business – to be discussed but not voted on (need to wait until next month's meeting):

- a. DECD Act 57 new law we have to pass a resolution or ordinance implementing this new act. Council reviewed and asked the resolution be typed up for the next meeting.
- b. Discuss setting up online banking- Secretary/ Treasurer asked if she could have online banking for the Borough Accounts to help with getting statements and looking up direct deposits when made by the State for projects. Dan motioned for the online banking, 2nd by Dave. Motion approved by all.
- c. Discuss setting up credit cards for sewer account. Erin asked Council if she could set up a credit card system for the residence to pay their sewer payments by credit card. She felt some residence would pay better if they had a credit card option. A policy could be put in place to use a credit card there would be a 5% fee included so the Borough would not be losing money. Council discussed and agreed.
- d. Dan presented Council with a brochure that was left in his mail box, which was soliciting garbage pick up. He stated that other residence received the same brochure. The Borough already has a contract with Freddy's. Dan asked Chief Smith to contact the people pass the brochures out and explain they need a permit to solicit in the borough.
- e.

20. No further business to discuss; motion to adjourn by Dave, 2nd by Dale motion carries, approved by all.